

**STATE PROJECT IMPLEMENTATION UNIT-(SPIU)  
DIRECTORATE OF TECHNICAL EDUCATION BLOCK-3, 3<sup>RD</sup> –  
4<sup>TH</sup> FLOOR, INDRAVATI BHAVAN, NAYA RAIPUR - 492002**

ADVERTISEMENT NO/022018/143      DATED 11-06-2018

**APPOINTMENT**

Application are invited only from Indian Citizens for the post of Nodal Officer/Consultant (Academic) for the State Project Implementation Unit (SPIU), Chhattisgarh, for World Bank assisted project, Technical Education Quality Improvement Programme (TEQIP-III) of MHRD on contract basis.

The essential qualification, experiance etc required for applying for this post and detailed terms & conditions are available on the website <https://cgdteraipur.cgstate.ac.in> & [www.npiu.nic.in](http://www.npiu.nic.in)

**SPIU, Chhattisgarh**

**Terms of Reference (ToR) for the posts of Nodal Officer/ Consultant  
(Academics)- for SPIU Offices Chhattisgarh in TEQIP III**

Sr.No	Post	ToR for the post
1	<p><b>Nodal Officer Consultant (Academics)</b></p> <p><b>01 Post</b></p>	<p><b><u>Essentials-</u></b> Ph.D. in Engineering/Technology with minimum experience of 05 years' in teaching/ research/ training/ planning in Central Govt./State Government University/ Institutions of Higher Education, Autonomous Bodies and Public Sector Undertaking ,</p> <p align="center"><b>OR</b></p> <p>Master's Degree in Engineering /Technology with minimum of 08 years' experience in teaching/ research/ training/planning in Central Govt./State Government, University/Institutions of Higher Education, Autonomous Bodies and Public Sector Undertaking</p> <p><b>Desirable-</b> A minimum of five years of experience in handling the projects of national/state level preferably in education sector as an academic expert.</p> <p><b>Age criteria</b> Should not exceed 50 years as on last date of the advertisement.</p> <p><b><u>Mode of engagement</u></b> – On contractual basis for a project period (subject to review of performance on annual basis).</p> <p><b><u>Consolidated fee/ pay range-</u></b> From Rs.75200-140900/- per month.</p> <p><b><u>Place of work:</u></b> SPIU Office, Directorate Of Technical Education, New Raipur Chhattisgarh, Block-3, 3<sup>rd</sup> – 4<sup>th</sup> Floor, Indravati Bhavan, Naya Raipur - 492002</p> <p>The eligible candidate may submit scanned copies of their BIO DATA and supporting documents in prescribed proforma by mail at <a href="mailto:spiuchhattisgarh@gmail.com">spiuchhattisgarh@gmail.com</a> latest by <b>30/06/2018</b>. The subject of E-mail should be "APPLICATION FOR THE POST OF NODAL OFFICER/CONSULTANT (ACEDEMIC)-CG".</p> <p>Complete application (Hard copy) along with attested requisite documents should be sent to State Project Implementation Unit (SPIU), <b>Directorate Of Technical Education, New Raipur Chhattisgarh, Room no 27</b>, Block-3, 3<sup>rd</sup>– 4<sup>th</sup> Floor, Indravati Bhavan, Naya Raipur - 492002 latest by <b>30/06/2018</b>. Applications of the candidate in service will be considered only if it is received through proper channel. However such candidates may send advance copy of their application directly within prescribed time. Incomplete applications and applications received after the due date i.e <b>30/06/2018</b> will be summarily rejected.</p> <p align="right"><b>SPIU, Chhattisgarh</b></p>

**Duties & Responsibility of Nodal Officer/Consultant (Academic)**

S.N	Post Name	Duties & Responsibility
1.	<b>Nodal Officer/ Consultant (Academics)</b>	<ul style="list-style-type: none"><li>i) Consultant would work in close association with SPA. Consultant will coordinate the work of State institutions &amp; institutions/agencies of the Project.</li><li>ii) To organize training workshops, review funding requirements &amp; monitor fund utilization of institutions as well as of ATUs etc</li><li>iii) Review eligibility proposal received from the institutes &amp; submit a report on the same</li><li>iv) Identifying key areas &amp; conducting training workshops on the same.</li><li>v) To do a keen analysis on effective implementation of the project &amp; to keep a visionary look on the same.</li><li>vi) Organize pedagogical trainings</li><li>vii) Monitor progress in faculty &amp; staff development for each institution.</li><li>viii) All Supervisory work of Consultants particularly of academic division.</li><li>ix) Accompanying World Bank/NPIU officials in various appraisal missions of the project</li><li>x) Supervising the work of drafting of various appraisal reports</li><li>xi) Planning and consolidation of staff development programme as designed in PIP.</li><li>xii) Liaison with relevant industries for developing academic linkages</li><li>xiii) Analyzing performance audit reports and providing proper feedback to the institutions for improvement/innovations etc. Prepare national level performance audit report and present the outcome during state review meetings.</li><li>xiv) Ensuring implementation of reforms as given in PIP.</li><li>xv) Monitoring compliance of MOU conditions.</li><li>xvi) Assessing periodical progress on implementation of Project components.</li><li>xvii) Any other tasks assigned by /NPIU.</li></ul> <p style="text-align: right;"><b>SPIU, Chhattisgarh</b></p>

### General Terms and Conditions

1. The candidates are advised to have a valid Email ID and Mobile Number on which all the communication shall be forwarded to them.
2. Only Indian Nationals are eligible to apply for the above position.
3. The candidates have to submit the scanned copies of their educational qualification/ experience certificates/Appointment letter of present post along with the prescribed proforma & CV at **spiuchhattisgarh@gmail.com** in order to support their claims for the post he/she has applied for.
4. While mentioning academic qualification (starting from High School), please include percentage and name of Institution. Include tenure, pay scale and nature of job in experience details.
5. Eligible candidates could be called for an interaction/interview to confirm eligibility. Recommendation of eligible candidates would be sent to Edcil for further selection process. No TA/DA shall be paid for attending the interview
6. At the time of interview candidate's needs to come with all original documents, NOC (if applicable) and one set of photocopies of all documents for verification.
7. It is to be clearly noted that the above appointment is on purely contractual basis. The engagement does not confer any claim on the candidate to seek any other temporary/absorb /permanent employment with EDCIL MHRD.
8. The engagement shall be for project period subject to review of performance on annual basis.
9. EDCIL based on client MHRD's feedback reserves right to discontinue the contractual engagement with one month's prior notice.
10. The advertisement can be withdrawn at any time by the issuing authority without any prior notice and no claims would be accepted for the same.
11. No fee has to paid while applying for the post against this advertisement.

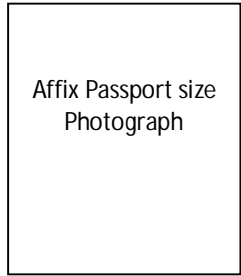
**SPIU, Chhattisgarh**

# STATE PROJECT IMPLEMENTATION UNIT, CHHATTISGARH

## PROFORMA

**APPLICATION FOR THE POST OF NODAL OFFICER/CONSULTANT (ACADEMIC) on Contract Basis.**

1. Name (in Block letters) : .....
2. Father's/Husband Name : .....
3. Date of Birth : .....
4. Nationality : .....
5. Age (as on date 27/06/2018 ) : Years ..... Months ..... Days.....
6. ADDRESS FOR CORRESPONDENCE :
  - a) Present : .....
  - b) Permanent : .....
  - b. Email ID : .....
  - c. Mobile : .....
  - d. Phone No. (STD/ISD code) :



**7. EDUCATIONAL QUALIFICATIONS:-**

(Enclose self-attested copies without which applications will not be considered for scrutiny).

S.N.	Examination Passed	Subjects	Class/Div. with Hons. or distinction	%age of Marks	Name of Univ./Board	Year of Passing	Remarks

Title of Ph.D. Thesis .....

**8. Details of Employment**

(Ph.D. in Engineering/Technology with minimum experience of 05 years' in teaching/ research/ training/ planning in Central Govt./State Government University/ Institutions of Higher Education, Autonomous Bodies and Public Sector Undertaking : **Yes/No**

**OR**

Master's Degree in Engineering /Technology with minimum of 08 years' experience in teaching/ research/ training/planning in Central Govt./State Government, University/Institutions of Higher Education, Autonomous Bodies and Public Sector Undertaking : **Yes/No**

(Mention your employment details here, starting from the present position)

S. No.	Institute	Designation	Period		Reasons for leaving	Nature of Duties
			From	To		
1.						
2.						
3.						

9. Do you fulfill the desirable condition of Advertisement (A minimum of five years of experience in handling the projects of national/state level preferably in education sector as an academic expert): **Yes/No**

10. Are you submitting NOC from your current employer : **Yes/No**

11. Nature of present employment i.e. ad-hoc or :  
temporary or quasi-permanent or permanent.

12. Additional details about present employment. :

Please state whether working under:-

(indicate the name of your employer against the relevant column)

- (a) Central Government :  
(b) State Government :  
(c) Autonomous Organization :  
(d) Public Undertakings :  
(e) Universities :  
(f) Others :

13. Present Pay/Grade & Salary :

14. Additional information, if any, which you would like:  
to mention in support of your suitability for the post.  
(This among other things may provide information with regard to  
(i) Additional academic qualifications :  
(ii) Professional training :  
(iii) Work experience (over and above the prescribed):  
(enclose a separate sheet if the space is insufficient)

15. List of Enclosures :

- 1.
- 2.
- 3.
- 4.

16. I certify that particulars furnished above are true.

Date :

Place :

**SIGNATURE OF CANDIDATE**